

**CITIZEN'S CHARTER 2011
OF THE
DIRECTORATE OF INDUSTRIAL TRAINING,
HARYANA**

**MISSION
GOALS
JURISDICTION
FUNCTIONS AND FUNCTIONARIES
WORK CULTURE**

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1. MISSION

To inculcate technological skills amongst youth to empower them for gainful employment through Industrial/vocational training; and to enhance productivity of formal and non-formal sectors of economy in close interaction with industry.

2. GOALS

- Promote and develop Vocational/Industrial Training in the State in a planned, integrated manner, consistent with the National and State policies.
- Plan long term and annual budget allocation for Vocational/Industrial Training of the State and ensure proper distribution among and within institutions and optimum utilization of funds.
- Develop need-based curricula for Certificate/Diploma Programs and revise them periodically.
- Ensure standards of Vocational/Industrial Training
- Set appropriate standards of admission and monitor admissions.
- Support development of learning resources.
- Conduct tests/examinations and award certificates.
- Disseminate the policies of Government with respect to Vocational/Industrial Training system to all stakeholders.
- Monitor the standard of Institutions at regular intervals and initiate corrective measures.
- Prescribe the rules/bye-laws of recruitment, promotion for faculty and staffers of Institutions.
- Collaborate with Industries and business establishments for Apprenticeship Training & Employment.
- Support training and development of Teaching faculty and facilitate redressal of staff grievances.

3. SCHEMES

The department of Industrial Training is providing training through various schemes and programmes under the aegis of the SCVT and NCVT/ the DGE&T, Ministry of Labour and Employment, Gov't of India:

1. Craftsmen Training Scheme
2. Apprenticeship Training Scheme
3. Centre of Excellence scheme
4. Modular Employable Skills Scheme

4. JURISDICTION

The following Institutions are included under the administrative control of the Director of Industrial Training, as the State Director of Training:

1. Govt. Industrial Training Institutes including for women	:	121
2. Private Industrial Training Institutes	:	90
4. Govt. Teacher Training Course Centres	:	07
5. Govt. Arts School, Rohtak	:	1
6. Basic Training Centre	:	2
7. Pvt. Art & Craft Teacher Training Course Centres	:	19

All the Government Institutions are under the financial control of the Director Industrial Training Haryana. The private institutes are non-aided training institutions and also come under the purview of the Directorate. The State Director of Training controls adherence to the syllabi, academic and examination system of the DGE&T, Ministry of Labour and Employment, Gov't of India and award of final certificates issued by the NCVT/CAC/SCVT.

The Directorate carries out admissions for the benefit of the trainees from the State and other places in accordance with Rules and Regulations of the NCVT/CAC for respective trades. The Directorate may arrange for a common prospectus and centralized admissions for all trades under the CTS/CoE scheme(s).

5. FUNCTIONS AND FUNCTIONARIES

	FUNCTIONS	FUNCTIONARIES
1	Promote and develop Industrial Training in the State in a planned, integrated manner consistent with National and State Policies. Ensuring quality of Industrial Training	Director, Industrial Training
2	Monitoring standards Training at regular intervals and initiate corrective measures	Director
3	Prescribing the rules of recruitment and promotion for faculty member of Industrial Training Institutes and officials/officers of Directorate Industrial Training	Director
4	Collaboration with DGE&T, RDAT and Industries.	Director
5	Preparation of Budget for Industrial Training Institutes and Directorate in the State.	Director
6	Recommending new courses and increase in the intake capacity in the existing institutions for Industrial Training and recommending institutions for affiliation with DGE&T, GOI	Director
7	Arrangement of Apprenticeship Training & employment in Industry	Joint Director Apprenticeship & Placement
8	Redresal of grievances of teaching & non-teaching staff of Industrial Training Institutes & Directorate	Director
9	Admissions to the First Year in all the Govt. & Private Institutes in the State, including preparation and sale of prospectus.	Dy. Director Training
10	Conduct of Examination including appointment of Examiners, Paper-setting, Evaluation and Declaration of results.	Dy. Director/Controller of Examination
11	Award of mark-sheets and NTC/NAC certificates to the candidates who have successfully completed the prescribed programme.	Dy. Director Certificate
12	Training programs for enhancement of teaching skill and knowledge of the teaching faculty and supporting staff	Director

WORK CULTURE

S.No	WORK	AUTHORITY & PROCEDURE	SCHEDULE
1.	Permission for New Institutions and New Trades / Courses.	Director of Industrial Training Apply to Director Industrial Training	All year round
2.	Affiliating Trades / Industrial Training Institutions with NCVT Govt of India	Director Industrial Training Apply to Director Industrial Training. DIT shall constitute Standing Committee for inspection and send case to NCVT.	All year round
3.	Monitoring standards of Industrial Training & Institutions in the State.	Director of Industrial Training By periodic inspections	Annual
4	Preparation of Budget for Industrial Training	Director of Industrial Training	Annually & as and when required
5	Framing of recruitment rules for teaching, non teaching and administrative posts in the Industrial Training institutes and Directorate	Govt. of Haryana and Director of Industrial Training	As and when required
6.	Recruitment of teaching, nonteaching and administrative staff in Directorate and Industrial Training Institutes.	Govt. of Haryana and Director of Industrial Training	As and when required
7.	Implementation of norms regarding syllabi, building, machinery, examination and staff	Director of Industrial Training	As per guidelines issued by DGE&T, Govt. of India.
8	Grievances of Training Faculty of Industrial Training Institutes and Faculty Welfare.	Respective Head of Institute Director of Industrial Training	Within one month of receipt Within two months of receipt
9.	Grievances of non Teaching Staff of Industrial Training Institutes	Respective Head of Institute Director of Industrial Training	Within one month of receipt Within two months of receipt
10	All administrative matters pertaining to Industrial Training Institutes	Director of Industrial Training	Within one month, depending on the nature of the work.

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S.No	WORK	AUTHORITY & PROCEDURE	SCHEDULE
11.	Centralized Admissions in all trades / Industrial Training Institutes in the State of Haryana	Director of Industrial Training Refer Prospectus of the year of admission. Normally application form is issued in the month of June/July for all trades/courses in the State. Admissions under NCVT trades are completed by 31 st August every year. For admissions in any trade Principal of Industrial Training Institute/Art & Craft TTC may be contacted	Prospectus issued in June/July every year. Admission applications are received 31 th August as per the details in the prospectus. The Admission procedure continues up to 31 st August under NCVT Trades and upto 15 days later under SCVT scheme
12	Conduct of Test under Craftsmen Training Scheme running under NCVT	Director, Industrial Training Examination forms to be submitted to Principal Industrial Training Institutes. Dates of filling of forms and its submission is informed by the Principal, ITI. Time-table of examination is published one month in advance of the examination by NCVT Govt. of India.	Two times per year in the month of July and January.
13.	Conduct of Apprenticeship Test under National Apprenticeship Certification scheme	Director, Industrial Training Examination forms to be submitted to Principal Industrial Training Institutes. Dates of filling of forms and its submission is informed by the Principal, ITI. Time-table of examination is published one month in advance of the examination by NAC Govt. of India.	Two times per year in the month of October and April
14	Conduct of SCVT Test of Craftsmen Training Scheme running under SCVT	Director, Industrial Training Examination forms to be submitted to Principal Industrial Training Institutes. Dates of filling of forms and its submission is informed by the Principal, ITI. Time-table of examination is published one month in advance of the examination by SCVT Govt. of Haryana.	Two times per year in the month of July and January

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S.No	WORK	AUTHORITY & PROCEDURE	SCHEDULE
15	Declaration of results	Director, Industrial Training Result is declared as part of the exam procedure for all candidates appeared and not involved in any irregularity.	Within 40 working days of end of theory exam or practical examination, whichever is later.
16	Issue of Mark-sheets (Provisional)	Director, Industrial Training Mark-sheet is issued as part of the exam procedure for all candidates appeared and not involved in any irregularity.	Within 30 working days of declaration of results
17	Issue of Certificates	Director, Industrial Training If the student has successfully passed all courses and there is no irregularity or discrepancy. Final NTC / NAC are issued by NCVT/NAC DGE&T, Ministry of Labour, Govt. of India.	Within six to twelve months of final year result, if there are no complaints of malpractices fraud, improper conduct etc. against the candidates.
18	Issue of Migration and other Certificates	Director, Industrial Training Apply to Principal, Industrial Training Institute giving details such as Name, Registration number, Name of trade, Institute, Examination Passed etc. along with payment of fees.	Within seven working days after receipt of application along with fees

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List of Gov't Industrial Training Institutes :

A) Ambala Division				Telephone Number / Mobile No.	e-mail Id
1	Ambala	1.	Govt. ITI, Ambala Cantt.	0171-2643876	Itiambalacantt@rediffmail.com
		2.	Govt. ITI, Ambala City	0171-2553072	itiambalacity@gmail.com
		3.	Govt. ITI for Girls Ambala City	0171-2444552	Itiambalaw@yahoo.com
		4.	Govt. ITI, Barara	09416449176	itibarara@yahoo.com
		5.	Govt. ITI for Girls Naraingarh	9896964758	
2	Kaithal	6.	Govt. ITI, Guhna		
		7.	Govt. ITI, Gulha		
		8.	Govt. ITI, Kaithal	01746-222210	itikaithal@rediffmail.com
		9.	Govt. ITI for Girls Kaithal	01746-224774	itiwomenkaithal@rediffmail.com
		10.	Govt. ITI, Pundri		
		11.	Govt. ITI for Girls Pundri		
		12.	Govt. ITI Kalayat (at Kaithal)		
3	Kurukshetra	13.	Govt. ITI, Kurukshetra	01744-278800	itikurukshetra@rediffmail.com
		14.	Govt. ITI for Girls Kurukshetra		
		15.	Govt. ITI, Pehowa		
		16.	Govt. ITI, Shahabad	01744-244955	
		17.	Govt. ITI for Girls shahabad		
4	Panchkula	18.	Govt. ITI, Kalka at Bitna	01733-240600	itikalka@rediffmail.com
		19.	Govt. ITI for Girls Kalka at Bitna		itikalkaw@rediffmail.com
		20.	Govt. ITI, Panchkula		
		21.	Govt. ITI, Raipur Rani		
5	Yamuna Nagar	22.	Govt. ITI for Girls Chhachrauli	01755-276570	
		23.	Govt. ITI, Sadhora	01735-270774	trshamaiti@gmail.com
		24.	Govt. ITI, Yamuna Nagar	01732-253527	principalitiynr@rediffmail.com

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B) Gurgaon Division

1	Faridabad	25.	Govt. ITI, Faridabad	0129-2415920	itifaridabad@rediffmail.com
		26.	Govt. ITI for Girls Faridabad		ushajain1958@rediffmail.com
		27.	Govt. ITI, Pali	0129-221603	
2	Gurgaon	28.	Govt. ITI, Gurgaon	0124-2320434	itigurgaon@yahoo.co.in
		29.	Govt. ITI for Girls Gurgaon	0124-2223383	itiwomengurgaon@gmail.com
		30.	Govt. ITI, Mojabad at Gurgaon		
		31.	Govt. ITI, Sohna	0124-2262453	itisohna@yahoo.in
3	Mewat	32.	Govt. ITI, Firozpur Zirka	01268-277262	itifjhirk@yahoo.com
		33.	Govt. ITI, Nagina	01268-276366	Bhansingh.singh@yahoo.com
		34.	Govt. ITI, Ujjina	01267-203111	
4	Palwal	35.	Govt. ITI, Hathin	01275-261613	
		36.	Govt. ITI, Palwal	01275-252167	itipalwal@gmail.com
5	Rewari	37.	Govt. ITI, Berli Kalan	09896067575	
		38.	Govt. ITI, Kund Manethi	01281-244667	itikundmanethi@gmail.com
		39.	Govt. ITI, Rewari	01274-253299	
		40.	Govt. ITI for Girls Rewari	01274-255200	itirewariw@rediffmail.com
		41.	Govt. ITI, Leather Goods Rewari		
		42.	Govt. ITI, Tankri	09416442652	
6	Mahendergarh	43.	Govt. ITI, Deroli Ahir	09466080715	
		44.	Govt. ITI, Malrabass	01285-240194	
		45.	Govt. ITI, Mahendergarh	01285-220242	itimgarh@yahoo.com
		46.	Govt. ITI for Girls Mahendergarh	01285-220242	itimgarh@yahoo.com
		47.	Govt. ITI, Narnaul	01282-250304	itinarnaul@yahoo.com
		48.	Govt. ITI for Women, Narnaul		
		49.	Govt. ITI, Sujapur	09416396551	

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C) Division Hisar

1	Fatehabad	50.	Govt. ITI , Bhoria Khera	09812040125	itibhodiakhera@rediffmail.com
		51.	Govt. ITI , Tohana	01692-231200	ititohana@rediffmail.com
		52.	Govt. ITI for Girls Tohana	01692-230200	
2	Hisar	53.	Govt. ITI, Adampur	01669-242553	itiadampur@yahoo.com
		54.	Govt. ITI for Girls Adampur	01669-244517	pplitiwadampur@rediffmail.com
		55.	Govt. ITI, Balsmand	01662-264601	
		56.	Govt. ITI, Barwala	09896648866	itibarwala@yahoo.com
		57.	Govt. ITI, Hansi	01663-254064	lthansi@rediffmail.com
		58.	Govt. ITI for Girls Hansi		itiwomenhansi@rediffmail.com
		59.	Govt. ITI, Hisar	01661-245306	itihisar@yahoo.com
		60.	Govt. ITI for Girls Hisar	01662-236094	pplitiwkapoor@gmail.com
		61.	Govt. ITI, Nalwa	01669-242553	itinalwa@yahoo.com
		62.	Govt. ITI, Rakhi Shahpur	01663-230431	
		63.	Govt. ITI Narnaund (at Hansi)		
3	Jind	64.	Govt. ITI for Girls DumarKhan	01663-254063	
		65.	Govt. ITI , Jind	01681-227805	itijind@yahoo.com
		66.	Govt. ITI for Girls, Jind		
		67.	Govt. ITI , Julana	01683-274660	itijulana@yahoo.in
		68.	Govt. ITI , Muana	01686-231700	ltimuana23@gmail.com
		69.	Govt. ITI , Narwana	01684-242052	itinarwana@yahoo.co.in
		70.	Govt. ITI , Uchana Khurd	09416179966	
4	Sirsa	71.	Govt. ITI , Chautala	01668-250098	itichautala@yahoo.in
		72.	Govt. ITI , Nathusari Chopta	01666-256789	
		73.	Govt. ITI , Sirsa	01666-240624	itisirsa@yahoo.co.in
		74.	Govt. ITI for Girls, Sirsa	0166-240555	

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5	Bhiwani	75.	Govt. ITI, Bhiwani	01664-242345	itibhiwani@yahoo.com
		76.	Govt. ITI for Girls Bhiwani	01664-241701	itibhiwani@yahoo.com
		77.	Govt. ITI, Behal	09416193356	
		78.	Govt. ITI for Girls Charkhi Dadri		
		79.	Govt. ITI, Devrala	01253-231980	itidevrala@rediffmail.com
		80.	Govt. ITI, Kalali-Balali	09416059988	
		81.	Govt. ITI, Loharu		
		82.	Govt. ITI, Rawaldhi	01250-216011	itirawaldi@yahoo.in
		83.	Govt. ITI, Tosham	01253-258311	
		84.	Govt. ITI for Girls Tosham	01253-259046	itiwtosham@rediffmail.com

d) Division Rohtak

1	Jhajjar	85.	Govt. ITI, Asodha		
		86.	Govt. ITI, Bahadurgarh	01276-234404	itibgarh@yahoo.com
		87.	Govt. ITI for Girls, Bahadurgarh		itiwbgarh@rediffmail.com
		88.	Govt. ITI, Bhaproda	01276-215154	itibhaproda@yahoo.com
		89.	Govt. ITI, Chhara	09466473624	
		90.	Govt. ITI, Jhajjar		
		91.	Govt. ITI for Girls, Jhajjar	09467440181	
		92.	Govt. ITI, Mattanhel	01251-230357	
		93.	Govt. ITI, Paharipur	09466473624	
		94.	Govt. ITI, Sahlawas		
2	Karnal	95.	Govt. ITI, Ballah	09991114800	itiballah@yahoo.com
		96.	Govt. ITI, Karnal	0184-2232388	kitskarnal@rediffmail.com
		97.	Govt. ITI for Girls, Karnal	0184-2230088	itiwomenkarnal@rediffmail.com
		98.	Govt. ITI, Nissing	0184-2232388	
		99.	Govt. ITI, Taraori	09416189373	
3	Panipat	100.	Govt. ITI, Naultha	09416424704	
		101.	Govt. ITI, Panipat	0180-2664444	Danesh.mehta2007@rediffmail.com
		102.	Govt. ITI for Girls, Panipat	0180-2662444	
		103.	Govt. ITI for Girls, Samalakra	09050304848	Pradeepsnt143@rediffmail.com
		104.	Govt. ITI, Seenkh	09802626320	

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4	Rohtak	105.	Govt. ITI, Hassangarh	09466566921	itihassangarh@yahoo.com
		106.	Govt. ITI, Kalanaur		
		107.	Govt. ITI, Kiloj	098121-68741	attripn@rediffmail.com
		108.	Govt. ITI, Makrolkalan		itimakroli@yahoo.com
		109.	Govt. ITI, Meham	01257-233061	itimehamhry@yahoo.com
		110.	Govt. ITI, Rohtak	01262-269574	itirtk@yahoo.co.in
		111.	Govt. ITI for Girls, Rohtak		
5	Sonipat	112.	Govt. ITI, Butana	09416015524	itibutana@rediffmail.com
		113.	Govt. ITI, Gannaur		
		114.	Govt. ITI, Gohana	01263-252201	gohanaiti@gmail.com
		115.	Govt. ITI, Kathura	01263-280015	
		116.	Govt. ITI, Kharkhoda	09416187898	
		117.	Govt. ITI, Mundlana	09468272834	
		118.	Govt. ITI, Purkhas	09467319706	
		119.	Govt. ITI, Rajlu Garhi	0130-2451226	itirajlugarhi@sufi.com
		120.	Govt. ITI, Sonipat	0130-2243682	itisonapat@gmail.com
		121.	Govt. ITI for Girls, Sonipat	08053133169	

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**PRIVATE INDUSTRIAL TRAINING INSTITUTES IN HARYANA
(2011-2012)**

Sr. No.	Name of District	Name of Block		Name of Private ITI	Telephone Number	e-mail Id
AMBALA DIVISION						
1	Ambala	Ambala -1	1	S.R. ITC, Vill. Ballana, Hisar Road, Ambala City	09215011222	sritcballana@gmail.com
			2	National ITI, Naseerpur, Near Jain Vatika , Ambala City	09729988282 09254454898	Sarthik522@gmail.com
			3	S.R.A. ITC, Railway Road, Khera Chowk, Ambala City		
		Ambala-2	4	Army ITC, Ambala Cantt	01712611217	Dean.armyiti@gmail.com
			5	M.M.S.D. ITC for Girls, Kacheha Bazar, Ambala Cantt		
2	Kaithal	Kaithal	6	M.R. Aggarwal ITC, Kaithal		
			7	Rama ITC, Vill. Kutubpur, PO Diwal, Distt. Kaithal.	09416073564	ramcollege@yahoo.in
		Pundri	8	Dhand ITC, Near H.P Gian Singh Filling Station, Kaithal Road, Dhand Distt. Kaithal.	01746-250720	Yudhvinder2010@gmail.com
		Rajond	9	Shri Ram ITC VPO Rajound, Pundri Road, Rajound, Distt. Kaithal	09215633799	Sh.ramitc@gmail.com
3	Kurukshetra	Thanasar	10	KRN ITC, Vill. Khairi, P.O. Bodla, Distt. Kurukshetra	09728739493	Krnkk70@gmail.com
			11	Gyan Ganga ITC, Salpani Khurd, Near Village Heenga Kheri, Jhansa road, Kurukshetra	09996012694	Gyanganga_itc@yahoo.com
			12	Saraswati ITC, KDV, (VIP) Road Near Petrol Pump, Kurukshetra	09896699901	Saraswatiitc.kurukshetra@gmail.com
	Pehowa	13	Haryana State ITC, 34 Km Milestone Ismailabad, Kurukshetra	09215950999	Hsitc999@gmail.com	
4	Panchkula	Barwala	14	Sainik Pariwar Bhawan, ITC, Panchkula		
			Raipur rani	15	G&G ITC, Main Bazar, Raipur Rani Distt. Panchkula	01692-285308 09416378303
			16	Kautaliya ITC, Near Tirlokpur Chowk, Raipur rani Distt. Panchkula	09416378303 01734-257310	
			17	Madni ITC, Rehna, P.O. Garhi Kota, Tehsil Raipur Rani	09455328670	Madni.itcrehna@gmail.com

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5	Yamunanagar	Jagadhri	18	Bhartiya ITC 37, Atam Nagar, Bilaspur Road, Jagadhri	09355350235	Virenderarya45@yahoo.com
			19	Haryana ITC, C-7/1101, Ambala Road, Near Rakshak Vihar, Jagadhri	09996004846 01744-252244	hitc.pundir@rediffmail.com
			20	Maharana Pratap ITC, Vill. Nagal, Teh. Jagadhri	09813078780 09813931198	maharanapartapraaur@yahoo.in
			21	Mass Infotech ITC, Vishnu Nagar, Workshop Road, Jagadhri Workshop, Yamuna Nagar	09996027018 01732-249249	massinfotech@rediffmail.com
			22	Web Services Education & Welfare Society, ITC 14, Bypass Chowk, Jagadhri Road, Yamuna Nagar	09215501070-71 0124-4200768	info@webservicesindia.com info@wscollege.in
			23	Women League ITC, Nehru Park, Model Town, Yamuna Nagar		
			24	Yamuna ITC, Opp. Gupta Banquet Hall, Maharaja Aggarsen Chowk, Old Court Road, Jagadhri	09255876838 01732-201717	rajpalgogia@yahoo.com
		Bilaspur	25	Sant Balwant Singh ITC Vill. Kapal Mochan, Distt. Yamuna Nagar		
		Chhachhrauli	26	Kalsia ITC, Near Anaj Mandi, Dadupur Road, VPO. Chhachhrauli	09812277069	kalsia_iti@rediffmail.com
			27	Sainik Pariwar Bhawan, ITC, Chhachhrauli, Yamuna Nagar		
			28	Shivalik ITC, Panjato, Chhachhrauli, Yamuna Nagar	01732-313555 09355212060	er.katariask@gmail.com
		Radour	29	Kasturba ITC, Radaur		
		Mustfabad	30	Mahatma Gandhi ITC, Village Bambholi, Distt. Yamuna Nagar	09896302647	tarunkpr@rediffmail.com
GURGAON DIVISION						
6	Faridabad	Faridabad	31	National Modern Cutting & Tailoring Mahila ITC, Faridabad Parveen Marg Mahavir Public School Near Railway Station, Old Faridabad	09990213154	
			32	SAI Mohan ITC, VPO, Faridabad	09990211818 0129-6568266	Sai.itc2010@gmail.com
			33	Sharda ITC, F-41, Sanjay Colony, NIT Faridabad	09891407143	
		Ballabgarh	34	Pt. L.R. ITC, Main Mathura Road, (MH-2) Sector-58, Jharsentli, Near PNB, Ballabgarh, Faridabad	09818782174	hitmfaridabad@yahoo.com

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7	Gurgaon	Farukh Nagar	35	Reliance Haryana, Village Chandu, P.O Budhera, Distt. Gurgaon	09215133028 0124-4200768	
		Pataudi	36	Babu jag Jeewan Ram ITC, Sarla Sadan 35/13/2, 35/14 Near Govt. College, Mahchana Road Jatauli, Haily Mandi, Pataudi Distt. Gurgaon	09812743707 01242670371	
8	Mewat	Ferozpur-Jirkha	37	SVM Institute of ITC, Ferozpur Jhirka Mewat Nuh		
9	Palwal	Hodal	38	L. R. ITC, Vill. Deeghot (Palwal)		
10	Rewari	Rewari	39	Lord Krishana ITC, VPO. Dunderwas, Distt. Rewari	09416150535	
			40	Sainik Pariwar Bhawan, ITC, Rewari		
			41	J. R. Memorial ITC, Jhajjar Road, Near Uma Bharti Sr.Sec. School, Rewari	09991488830 01274-256868	
		Jatusana	42	S.S. Memorial ITC, Nehru Road, Rly. Station, Kosli (Rewari)	09896400726	ssmemorialitckosli@yahoo.in
		Bawal	43	Central Public Industrial Training Centre, VPO Bawal, Teh. Kosli, Distt. Rewari		Cpittcbawal106@gmail.com
			44	Shri Ram ITC, Vill. Mohmadpur, P.O. Nalchana, Teh. Bawal	09416140086 01274-329386	
		Nahar	45	Baba Mukteshware Puri, ITC, Purkhotampur, V& PO Kanarwas Kosli Distt. Rewari.		
11	Mohindergarh	Mohindergarh	46	New Pragati ITC, Vill. Adalpur, P.O. Akoda, M.garh	09466313181	newpragatiitc@gmail.com
			47	M.D.S. ITC Narnaul - Mahendergarh Road, Jatwas Turning, Vill. Jatwas Teh. & Distt. Mahendergarh	09416078535 01285220553	mdsitcjatwas@yahoo.com
		Ateli Nagal	48	Achiever ITC Ateli Mandi, Mahendergarh	0941618463	achieversitc@gmail.com
		Narnaul	49	Shri Ganesh ITC, Ganesh Colony, Narnaul	01282-230329	itc.shriganesh@gmail.com
HISAR DIVISION						
12	Fatehabad	Fatehabad	50	Shankri Devi Memorial ITC, VPO Dariyapur, Teh. & Distt. Fatehabad	09245151111	sdmitcdariyapur@gmail.com
		Tohana	51	Apex Technical ITC, Village Bidhai Khera, Tohana	01692-220182	
			52	MUH Jain Institute of Industrial Training Centre, Vill Chander Kalan Teh. Tohana, Distt. Fatehabad	09812017207 01692-285308	principalmuhjainitc@gmail.com
			53	Aakash ITC, VPO Chander Kalan, Teh.Tohana Distt. Fatehabad	09215092151	aakashitcchanderkalan@gmail.com
			54	Defence ITC, Bhuna Road, Tohana	09254205307 01692-233190	defenceitc.tohana@gmail.com

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13	Hisar	Hisar-1	55	Sainik Parivar Bhavan ITC, Hisar		
			56	Sumit Dhariwal Memorial ITC, BH-65 Kms, Stone near Panchmukhi Mandir, Vill. Chaudhriwas.	09416041500 01662-296500	sdmitc@rediffmail.com
		Hisar-1	57	Guru Daksh ITC, 6th KM Stone, Balsmand Road, Distt. Hisar	09355090520 01662-238195	gurudakshitc@yahoo.in
		Hansi-1	58	Shri Ram ITC, Main Barwala Road, Near Petrol Pump, Hansi	09812132613	shriramitc@gmail.com
			59	Aakash ITC, VPO Kalirawan, Teh. Mandi Adampur Distt. Hisar	01662-228848	aakashitckalirawan@gmail.com
		Uklana	60	Maharishi Dayanand ITC, VPO Litani Teh. Uklana, Distt. Hisar	09416176227 01662-225854	Mdsociety_nrw@yahoo.com
14	Jind	Jind	61	Arya ITC, Vill Lalit Khera	09681232346	contact@aryaitc.com
			62	C.R. Kisan, ITC, Jind	09416138361 01681-226599	Crkitc_ptu@yahoo.co.in
			63	Sainik Pariwar Bhawan, ITC, Jind		
15	Sirsa	Sirsa	64	D.R. Memorial, ITC, Vill. Kherkhan, Near National Highway-10, Sirsa	09215523023 01666-252252	drmitcsrs@gmail.com
			Dabwali	65	Nehru ITC, Village Alikan P.O.Box No. 11, Mandi Dabwali(Sirsa)	09315384868 001668-230908
		Odhan	66	D.S. Memorial ITC, Village Paniwala Mota, Teh. & Distt. Sirsa.	09466668157	dsmitcpn@gmail.com
16	Bhiwani	Bhiwani	67	Adarsh Medical ITC, Loharu Road, Uttam Nagar, Bhiwani	09729080045	adarshmitc@gmail.com
			68	Modern ITC, Near Petrol Pump (ESSAR) V.P.O. Chang, Bhiwani	09812700572 01664-256959	Modernitc2011@gmail.com
		Dadri-1	69	Sainik Pariwar Bhawan ITC, Chrkhi Dadri		
			70	Ravi ITC, Atelakalan, Bhiwani	09991338779	raviitcatelkalan@rediffmail.com
		Tosham	71	Shiv ITC, Bhiwani Road, Tosham	09812180576	shivitc@rediffmail.com
ROHTAK DIVISION						
17	Jhajjar	Jhajjar	72	Sainik Pariwar Bhawan, ITC, Jhajjar		
18	Karnal	Karnal	73	Ladies Industrial Home Sewa Samiti ITC, Mandir Marg, Head Post Office, Karnal		
			74	Sant Nikka Singh ITC, Nirmal Dham, Model Town, Karna	0184-2266904	
			75	Shardhanand ITC, Karnal, Sadar Bazar, Karnal		

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			76	Wonder Valley ITC, Bara Gaon, Karnal	0925540495	Wondervalleyitc.baragaon@gmail.com
			77	BBN ITC, Chirav Mor, Karnal	09466623424	bbnitc@grhealtheducation.com
		Indri	78	Ch. Rishal Singh ITC, V& P.O. Bhadson, The. Indri, Distt. Karnal	09416127309 01744-271868	ch.rishalsinghitcbhadson@yahoo.com
			79	Golden Valley, ITC, Village Gheer, Karnal		
		Nilokheri	80	Bharat ITC, Vill.Seedpur, Tehsil Nilokheri, Karnal	09215626824 01745-246824	bitcseedhpur@yahoo.com
			81	Guru Brahmanand ITC, P.O. Arjhajeri, Village-Raipur Rodan	09466366725	gurubrahmanand@yahoo.in
20	Rohtak	Rohtak	82	Baba SRA Medical ITC, Jind Bye-Pass Chowk, Gas Godam Road, Rohtak	09255101404 01262-227448	babasramedicalitc@gmail.com
			83	Sainik Pariwar Bhawan, ITC, Rohtak		
			84	Tara ITC, Ladhot Road, Rohtak	09354165233	
			85	VishawaKarma, ITC, Rohtak		vishwakarmaitc@rediffmail.com
			86	Radha Swami, VPO Chamaria, District Rohtak	01262-650216	
21	Sonipat	Sonipat	87	Shri Shambu Dayal ITC, Gohana Road, Sonapat	0130-2243170 2221755	shambhudayalparamedicalsonapat@yahoo.co.in
		Kharkhoda	88	Shri Surajmal ITC, VPO Sehri (Sonipat)	08950306218	Smitc5sehri@gmail.com
		Gohana	89	Baba Shiva ITC, VPO Gudha, P.O. Gohana, Sonapat		
			90	Samaj Kalyan Sabha, ITC, Gohana		

Gov't & Private Art & Crafts Teachers' Training Centres

Government Institute:

- 1- Govt. Art School, Rohtak

Private Institutes

- 1- Janaki Art & Craft TTC, Adarsh Nagar, Ballabgarh, Faridabad
- 2- Bhagwan Shiv Art & Craft TTC, Pandu Pindara, Jind
- 3- Achievers Art & Craft TTC, Ateli Mandi, Mahendergarh
- 4- Baba Mukteshwarpuri Art & Craft TTC, Parkhotampur, Kosli, Rewari
- 5- Arya Ramjas Art & Craft TTC, Gohana Road, Sonapat
- 6- Mukhi Art & Craft TTC, Gohana, Sonapat
- 7- Haryana Art & Craft TTC, Pathuwas, Mehrana, Bhiwani
- 8- Hansraj Memorial Art & Craft TTC, Kilo, Rohtak
- 9- S.C.M. Art & Craft TTC, Rajli, Hisar
- 10- Janta Art & Craft TTC, Butana, Sonapat.
- 11- Shri Krishna Art & Craft TTC, Village Pali, Mahendergarh
- 12- C.R.Kisan ITC (Art & Craft TTC), Jind.
- 13- Kinder Kin Institute of Art & Craft TTC, Model Town, Panipat
- 14- Saraswati Vidya Art & Craft TTC, Dhanoda Kalan, Jind
- 15- Kanya Gurkul Art & Craft TTC, Shadipur, Julana, Jind
- 16- S.G. Art & Craft TTC, Julana, Jind
- 17- Saraswati Vidya Art & Craft TTC, Meham, Rohtak
- 18- Vishwakarma School Art & Craft TTC, Kathmandi, Rohtak
- 19- K.V.M. School of Art & Craft TTC, Ladhot Road, Rohtak

Trades running in Gov't and Private ITIs in Haryana

(A)	ENGINEERING TRADES (ONE YEAR COURSES)
1	Carpenter
2	Forger & Heat Treater
3	Mechanic Repair & Maintenance of LMV
4	Mechanic Repair & Maintenance of HMV
5	Mechanic Diesel
6	Mechanic Tractor
7	Moulder (Foundryman)
8	Plastic Process Operator
9	Plumber
10	Sheet Metal Worker
11	Welder (G&E)
12	Architectural Assistant
13	Mechanic Communication Equipment Maintenance

(B)	ENGINEERING TRADES (TWO YEARS DURATION COURSES)
14	Computer Hardware Mechanic
15	Consumer Electronics
16	Draughtsman (Civil)
17	Draughtsman (Mech.)
18	Electrician
19	Electronics Mechanic (General)
20	Electroplater
21	Fitter
22	Information Technology Equipment Servicing & Maintenance
23	Instrument Mechanic
24	Machinist
25	Machinist (Grinder)
26	Mechanic Radio & TV

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27	Mechanic Motor Vehicle)
28	Mechanic Refrigeration & Air Conditioning
29	Mechanic cum Operator Electronics Communication System
30	Mechanic Agricultural Machinery
31	Painter(General)
32	Pattern Maker
33	Surveyor
34	Turner
35	Watch & Clock Repairer
36	Wireman

	COE TRADE / Sector (TWO YEARS COURSES)
37	Automobile
38	Production & Manufacturing
39	Leather Goods & Footwear
40	Instrumentation
41	RAC (Refrigeration & Air-conditioning)
42	Fabrication
43	Process Plant Maintenance
44	Electrical
45	Information Technology

	ENGINEERING TRADES (THREE YEARS COURSES)
46	Tool & Die Maker (Press Tools Jigs & Fixtures)
47	Tool & Die Maker (Dies & Moulds)
48	Mechanic Machine Tools Maintenance (Mill Wright Mechanic)

	NON ENGINEERING TRADES (ONE & TWO YEARS COURSES)
49	Computer Operator & Programming Assistant
50	Cutting & Sewing (Cutting & Tailoring)
51	Dress Making

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52	Embroidery & Needle Work
53	Fashion Technology
54	Hair & Skin Care
55	Book Binder
56	Litho Offset Machine Minder
57	Stenography (Eng)
58	Stenography (Hindi)
59	Retailing (Two year course)
60	Manufacture of Footwear
61	Leather Goods Maker
62	Desktop Publisher
63	Interior Decorator
64	Health Sanitary Inspector
65	Radiology Diagnosis
66	Physiotherapy Technician
67	Steward
68	Food Production General
69	Food Production (Non Veg)
70	Data Entry Operator

TRADES UNDER THE APPRENTICESHIP TRAINING SCHEME IN HARYANA

Sr. No.	Name of Trade
1	Fitter
2	Turner
3	Machinist
4	Machinist (G)
5	Pattern Maker
6	Foundryman
7	Sheet Metal Worker
8	Welder
9	Electrician
10	Lineman
11	Wireman
12	Auto Electrician
13	Electroplater
14	Carpenter
15	Forger and Heat Treatment
16	Plumber
17	MMTM
18	Tool & Die Maker (Die Mould)
19	Tool & Die (Press Tool)
20	Plastic Mould Maker
21	R.A.C.
22	Instrument Mechanic
23	Mechanic Motor Vehicle
24	Mechanic Diesel
25	D/M/Civil
26	D/M/Mech.
27	Boiler Attendant
28	Steam Turbine
29	Switch Board AH
30	Book Binder
31	Food Production (G)

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Sr. No.	Name of Trade
32	Food Production
33	Steward
34	Weaver
35	Doffer cum Piece
36	Receptionist
37	Tenter
38	Winder
39	Lab Attendant
40	PPO
41	Tailor (M)
42	Tailor (G)
43	Tailor (W)
44	Foot Wear Maker
45	Mech. TV
46	Hair Dresser
47	Painter (G)
48	Elect. Mech
49	Data Preparation Computer Software
50	Battery Repair
51	Tyre Repair
52	Pump Mech.
53	Design & Master Cutter
54	Gradener
55	Mech. Maint. Leather
56	Cable Jointer
57	Cook (G)
58	Mech. Tractor
59	Finished Leather Goods
60	PA SSA
61	House Keeping
62	Hotel Clerk
63	Mason
64	Baking & Confectionery

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Sr. No.	Name of Trade
65	Mechanical Motor Body Builder
66	Fitter (Structural)
67	Creel Boy cum Wrapper
68	Fitter Operator Dairy

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Officers posted at the Directorate of State Training, Haryana

Sr. No.	Name of the Officer Sh./Smt.	Designation	Phone No(s).
1	Pradeep Kasni IAS	Director	2703190 2701321
2	Kuldhir Singh, HCS	Joint Director (Admn.)	2701229
3	Sukhender Sangwan	Addl. Director	2560330
4	Harmeet Singh Sethi	Training & Placement Officer	2722473
5	P.S Narwal	Joint Director	2700332
6	Jagjeet Singh	Joint Director	2563021
7	Balbir Singh	District Attorney	2722473
8	Narender Kumar	Deputy Director	2585363
9	D.R Bansal	Deputy Director	2722473
10	R.P Sheokand	Deputy Director	2722473
11	J.S Nain	Deputy Director	2722473
12	Sumit Sehrawat	Deputy Director	2563021
13	Raj Pal Singh Yadav	Assistant Director	2722473
14	Raj Kumar	Assistant Director	2722473
15	Sanjiv Sharma	Assistant Director	2722473
16	Randhir Singh	Accounts Officer	2722473
17	M.R Narang	Assistant Director	2722473
18	Charat Singh Pawaria	Assistant District Attorney	2722473
19	R.S Saini	Assistant Director	2722473
20	S.K Maan	Assistant Director	2563021
21	Raj Kumar	Assistant Director	-
22	Hemwant Madan	Assistant Director	2563021
23	Bhawana	Assistant Director	2722473
24	Anita Dutta	Assistant Director	2722473
25	Pritam Chand	Assistant Director	2722473
26	Ravi Kant Sharma	Finance & Planning Officer	2722473