

**No. DGET-2/4/2007-MES/IS (Vol.III) Part  
Government of India  
Ministry of Labour & Employment  
Directorate General of Employment & Training (DGE&T)  
SKILL DEVELOPMENT INITIATIVE SCHEME  
(Based on Modular Employable Skills)**

26.09.2011

**ORDER**

The undersigned is directed to convey approval of competent authority for empanelment of following organizations as Assessing Bodies indicating names of States and Sectors assigned to them under Skill Development Initiative (SDI) Scheme.

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
1.	<b>Sougata Roy Choudhary</b> , Director – Skills & Affirmative Action Confederation of Indian Industry (CII), 249 – F, Udyog Vihar, Phase IV, Sector – 18, Gurgaon – 122015 (Haryana) <b>Ph. No. :</b> 0124-4014060-67 Extn.327 <b>Ph: 01244014077 (D)</b> <b>Fax :</b> 0124-4014057 <b>Email:</b> <a href="mailto:sougata.choudhary@cii.in">sougata.choudhary@cii.in</a> Website: <a href="http://www.cii.in">www.cii.in</a>	<ul style="list-style-type: none"> <li>• All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>• All Sectors</li> </ul>
2.	<b>Mr. B.P. Pant</b> , Additional Director, <b>Federation of Indian Chambers of Commerce and Industry (FICCI)</b> , Federation House, Tansen Marg, New Delhi – 110001 <b>Ph. No. :</b> 23316121 <b>Fax :</b> 23721504, 23320714 <b>Email :</b> <a href="mailto:aioe@ficci.com">aioe@ficci.com</a>	<ul style="list-style-type: none"> <li>• All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>• All Sectors</li> </ul>
3.	<b>Shri. T. S. Sampath Kumar</b> , Secretary General, <b>Bangalore Chamber of Industry and Commerce (BCIC)</b> , No.14, Sheriff Chambers, Cunningham Road, Bangalore – 560052  <b>Ph. No. :</b> 080 – 22286080-82 <b>Fax :</b> 080 22251475 <b>Email :</b> <a href="mailto:bcic@bcic.org.in">bcic@bcic.org.in</a> <a href="mailto:ramappa@bcic.org.in">ramappa@bcic.org.in</a>	<ul style="list-style-type: none"> <li>• Karnataka</li> </ul>	<ul style="list-style-type: none"> <li>• Automotive Repair</li> <li>• Construction</li> <li>• Electrical</li> <li>• Electronics</li> <li>• Fabrication</li> <li>• Garment Making</li> <li>• Hospitality</li> <li>• Information and Communication</li> <li>• Printing</li> <li>• Production</li> <li>• Refrigeration &amp; Air- Conditioning</li> <li>• Retail</li> </ul>
4.	<b>Shri. P.R. Swarup</b> , Director General, <b>Construction Industry Development</b>	<ul style="list-style-type: none"> <li>• All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>• Construction</li> </ul>

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	<p><b>Council (CIDC),</b> 801 ( 8<sup>th</sup> Floor), Hemkunt Chambers, 89, Nehru Place, New Delhi – 110019</p> <p><b>Ph. No. :</b> 26234770, 26433709, 26489992, 26451766, <b>Fax :</b> 26451604, 26234770 <b>Email :</b> cidc@vsnl.com , <a href="mailto:cidcindia@yahoo.com">cidcindia@yahoo.com</a></p>		
5.	<p><b>Dr. M.S.Rau, Executive Director Director-MES Indian Society for Training and Development (ISTD),</b> Training House, B- 41, Qutab Institutional Area, New Mehrauli Road, New Delhi – 110016</p> <p><b>Ph. No. :</b> 26854267, 26857157, 26519498,<b><u>26519524,26867710</u></b> <b>Fax:</b> 26867607,<b><u>(M) 8826235515</u></b> <b>Email :</b> istdtrg@nic.in/ istdtrg@airtelmail.in, <a href="mailto:istd@gmail.com">istd@gmail.com</a></p>	<ul style="list-style-type: none"> <li>• All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>• All Sectors</li> </ul>
6.	<p><b>Mr. Prasad Madhavan,</b> Director <b>Tanstia-Fnf Service Centre (TFSC),</b> 11<sup>th</sup> Cross Road Street , Industrial Estate , Guindy, Chennai – 32</p> <p><b>Ph. no. :</b> 044–22501451, 43534040 <b>Fax :</b> 044- 22500860 <b>Email :</b> dir@tanstiafnf.com tfsc@tanstiafnf.com</p>	<ul style="list-style-type: none"> <li>• Tamil Nadu</li> <li>• Andhra Pradesh</li> <li>• Bihar</li> <li>• Chhattisgarh</li> <li>• Orissa</li> <li>• Madhya Pradesh</li> <li>• Jharkhand</li> <li>• Gujarat</li> <li>• Maharashtra</li> </ul>	<ul style="list-style-type: none"> <li>• All Sectors</li> </ul>
7.	<p><b>Shri Suresh Jacob,</b> Project Manager Kitcoplacementpark <b>KITCO Ltd.,</b> South Kalamassery, Kochi - 682022 Kerala <b>Ph. No :</b> 0484 2550072, 6453444 <b>Fax :</b> 0484 2550072 <b>Email:</b> kitcoplacementpark@gmail.com</p>	<ul style="list-style-type: none"> <li>• Kerala</li> <li>• Tamil Nadu</li> <li>• Puducherry</li> <li>• Goa</li> <li>• Lakshadweep Islands</li> <li>• Andaman &amp; Nicobar Islands</li> <li>• Maharashtra</li> <li>• Karnataka</li> <li>• Andhra Pradesh</li> </ul>	<ul style="list-style-type: none"> <li>• All Sectors</li> </ul>
8.	<p><b>Shri. T.Srinivas Raghu,</b> Senior Consultant <b>APITCO Limited,</b></p>	<ul style="list-style-type: none"> <li>• Andhra Pradesh</li> <li>• Orissa.</li> </ul>	<ul style="list-style-type: none"> <li>• Automotive Repair</li> <li>• Banking and Accounting</li> </ul>

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	<p>8<sup>th</sup> Floor, Parisrama Bhavanam, Basheerbagh, Hyderabad –500004 <b>Ph. No.</b> : 040 – 23237333, 23243611 <b>Fax</b> : 040- 23298945 <b>Email</b>: <a href="mailto:mesapitcohyd@gmail.com">mesapitcohyd@gmail.com</a>, <a href="mailto:tsrinivas.raghu@gmail.com">tsrinivas.raghu@gmail.com</a> Website: <a href="http://www.apitco.org">www.apitco.org</a></p>		<ul style="list-style-type: none"> <li>• Beauty Culture and Hair Dressing</li> <li>• Chemical</li> <li>• Electrical</li> <li>• Electronics</li> <li>• Fabrication</li> <li>• Garment Making</li> <li>• Hospitality</li> <li>• Information and Communication Technology</li> <li>• Indian Sweets, Snacks and Food Sector</li> <li>• Medical and Nursing</li> <li>• Plastic Processing</li> <li>• Printing</li> <li>• Production and Manufacturing</li> <li>• Refrigeration &amp; Air conditioning</li> <li>• Retail</li> <li>• Toy Making (Soft Toys)</li> </ul>
9.	<p><b>Shri. Jitendra Tiwari</b>, Executive Director, <b>Centre for Entrepreneurship Development (CEDMAP)</b>, <b>Mr. Rajiv Singhai</b>, Chief of MES activities, Ph:0755-4000913 16-A, Arera Hills, Bhopal - 462011 Madhya Pradesh <b>Ph. No.</b> : 0755- 4000918, 4000922 <b>Fax</b> : 0755- 4000903 <b>Email</b> : <a href="mailto:cedmap_ed@yahoo.co.in">cedmap_ed@yahoo.co.in</a> <b>Website</b>: <a href="http://www.cedmapindia.org">www.cedmapindia.org</a></p>	<ul style="list-style-type: none"> <li>• Madhya Pradesh</li> <li>• Chhattisgarh.</li> </ul>	<ul style="list-style-type: none"> <li>• All Sectors.</li> </ul>
10.	<p><b>Shri. S.R. Nageswaran</b> Executive Director <b>M/S. ITCOT CONSULTANCY AND SERVICES LTD.</b> 50 A, GREAMES ROAD, CHENNAI – 600 006 Telephone No. 044-28294504, 28294365 &amp; 28290324 Fax- 044-28293512 e-mail – <a href="mailto:itcot@vsnl.com">itcot@vsnl.com</a> Website – <a href="http://www.itcot.com">www.itcot.com</a></p>	<ul style="list-style-type: none"> <li>• Tamil Nadu</li> <li>• Puducherry</li> </ul>	<p>All sectors</p>
11.	<p><b>Brig (Retd.) M S Ruhil, VSM</b> Sr. Director &amp; Head North Zone <b>Sub Major (Retd.) S.K.Thakur</b> <b>M/S. THE LANCER TECHNOLOGIES</b></p>	<ul style="list-style-type: none"> <li>• All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>• Security</li> <li>• Hospitality</li> </ul>

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	IV-1/64, Above Mela Ram Studio, GOPINATH BAZAAR, DELHI CANTT, NEW DELHI – 10 Telephone No. 011-25684560, 25684590 Mobile – 09311010331 Fax – 011-25684590 e-mail- <a href="mailto:thelancertech@yahoo.in">thelancertech@yahoo.in</a> Website – <a href="http://www.thelancertech.com">www.thelancertech.com</a>		
12.	<b>Shri R. Banerjee,</b> <b>Executive Director, IIW-India&amp; MAB</b> <b>Accreditation Co-ordinator</b> <b>(M): 91- 9830255616</b> <b>Email: iiw.exdir@gmail.com</b> <b>M/S.THE INDIAN INSTITUTE OF</b> <b>WELDING</b> MAYUR APARTMENT (4 <sup>TH</sup> FLOOR), 3A, DR. U.N.BRAHMACHARI STREET,KOLKATA, WEST BENGAL – 700 017,Telephone – 91-3322813208 Fax- 91-3322871350 e-mail – <a href="mailto:indianwelding@vsnl.net">indianwelding@vsnl.net</a> website – <a href="http://www.iwindia.com">www.iwindia.com</a>	<ul style="list-style-type: none"> <li>• All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>• Fabrication</li> </ul>
13.	<b>Shri Arun Rao</b> In Charge-MES <b>M/S. EDUQUITY CAREER</b> <b>TECHNOLOGIES (P) LTD.</b> #433, Behind Vodafone Store, 1 <sup>ST</sup> C MAIN, 7 <sup>TH</sup> BLOCK EXTN., KORAMANGALA, BANGALORE-560095. Ph: – 080-43436000 FAX – 080-43436060 Email: mesproject@eduquity.com WEBSITE – <a href="http://www.eduquity.com">www.eduquity.com</a>	<ul style="list-style-type: none"> <li>• All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>• Banking &amp; Accounting</li> <li>• Information &amp; Communication Technology</li> <li>• Retail</li> <li>• Courier&amp; Logistics,</li> <li>• Insurance</li> </ul>
14.	<b>Shri H. Asgar, Director</b> <b>M/S. STAR PROJECTS SERVICES</b> <b>PVT. LTD.</b> R-148, SIR SYED RAOD, JOGA BAI EXTN.,JAMIA NAGAR, OKHLA, NEW DELHI – 110 025 Telephone –011-26989501 Mobile-9811376288 Fax – 011-26989501 e-mail- <a href="mailto:starprojectsservices@gmail.com">starprojectsservices@gmail.com</a> Website- <a href="http://www.spspl.in">www.spspl.in</a>	<ul style="list-style-type: none"> <li>• All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>• Construction</li> <li>• Information and Communication Technology</li> <li>• Electronics</li> <li>• Electrical</li> <li>• Garment Making</li> <li>• Medical &amp; Nursing</li> <li>• Fabrication</li> <li>• Automotive Repair</li> <li>• Production &amp; Manufacturing</li> <li>• Refrigeration &amp; Air conditioning</li> <li>• Beauty culture &amp; hair Dressing</li> <li>• Industrial Electrical</li> </ul>

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
15.	<p><b>Mr.P.K.Aggarwal,</b>  <b>Incharge-MES</b>  <b>Email: <a href="mailto:fiweassess@gmail.com">fiweassess@gmail.com</a></b>  <b>(M): 09811801626, 011-26850080/81</b>  <b>M/S. FEDERATION OF INDIAN WOMEN ENTERPRENUERS (FIWE)</b>            1A, LOWER GROUND FLOOR, HAUZ KHAS VILLAGE,            NEW DELHI – 110 016.            Telephone – 011-26850395, 46089142            Mobile – 9810026570            Fax – 011 – 26868531            e-mail – <a href="mailto:fiweglobal@gmail.com">fiweglobal@gmail.com</a>            Website – <a href="http://www.fiwe.org">www.fiwe.org</a>.</p>	<ul style="list-style-type: none"> <li>• All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>• Beauty Culture &amp; Hair Dressing</li> <li>• Information and Communication Technology</li> <li>• Banking and Accounting</li> <li>• Hospitality</li> <li>• Garment Making</li> <li>• Soft Skills</li> <li>• Electrical</li> <li>• Electronics</li> <li>• Plastic Processing</li> <li>• Medical and Nursing</li> <li>• Retail</li> <li>• Leather &amp; Sports Goods</li> <li>• Security</li> <li>• Gems &amp; Jewellery</li> </ul>
16.	<p><b>Shri Somdev Chaudhari</b>  <b>Regional Manager-South</b>  <b>M/S. MERIT TRAC SERVICES PVT. LTD.,</b>            2<sup>ND</sup> FLOOR, NO. 125/1/18,            G.K.ARCAD, JAYANAGAR,            BANGALORE – 560011            Telephone- 91-80-40130200            Fax- 91-80-40130208            Website- <a href="http://www.merittrac.com">www.merittrac.com</a>  <a href="mailto:e-mail-mes@merittrac.com">e-mail-mes@merittrac.com</a></p>	<ul style="list-style-type: none"> <li>• All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>• Banking and Accounting</li> <li>• Hospitality</li> <li>• Information and Communication Technology</li> <li>• Refrigeration &amp; Air-conditioning</li> <li>• Retail</li> <li>• Soft Skills</li> <li>• Insurance</li> </ul>
17.	<p><b>Dr. Darlie.O.Koshy,</b>  <b>Director General</b>  <b>M/S. APPAREL EXPORT PROMOTIONAL COUNCIL</b>            (THE APPAREL TRAINING AND DESIGN CENTRE (ATDC))            NATIONAL HEAD QUARTERS,            APPAREL HOUSE,            INSTITUTIONAL AREA, SECTOR – 44,            GURGAON, HARYANA, INDIAN            TELEPHONE – 0124-2708224            e-mail – <a href="mailto:nidhi_rawat@aepcindia.com">nidhi_rawat@aepcindia.com</a>            Fax – 91124-2708004-05            Website – <a href="http://www.aepcindia.com">www.aepcindia.com</a></p>	<ul style="list-style-type: none"> <li>• All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>• Apparel/ Garment Making</li> <li>• Khadi</li> <li>• Carpet</li> </ul>

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
18.	<p><b>M/s. Dwivedita Phukan</b>  <b>Nodal Officer – MES Scheme</b>  <b>M/S. INDIA SKILLS (GISS)</b>  A-282, OKHLA INDUSTRIAL AREA PHASE-I, NEW DELHI – 110 020.  TELEPHONE – 011-30855072, 30855000  MOBILE – 91-9650596176  FAX – 011-30855050  E-MAIL – <a href="mailto:jinfo@indiaskills.org">jinfo@indiaskills.org</a>  Website: <a href="http://www.indiaskills.org">www.indiaskills.org</a></p>	<ul style="list-style-type: none"> <li>All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>All Sectors</li> </ul>
19.	<p><b>Shri M B S Sastry</b>  Chief Executive Officer  <b>M/S. HUMAN POTENTIAL DEVELOPMENT CENTRE</b>  282, JODHPUR PARK, 2<sup>ND</sup> FLOOR (WEST), KOLKATA – 700 068.  Telephone- 91-33-65359894, 91-33-24727310, 91-3324728006  Fax- 91-33-24831908  e-mail- <a href="mailto:mbss@hpdc-world.com">mbss@hpdc-world.com</a>  <a href="mailto:mbss@cal3.vsnl.net.in">mbss@cal3.vsnl.net.in</a></p>	<ul style="list-style-type: none"> <li>All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>All Sectors</li> </ul>
20.	<p><b>Prof. Atul Nayak</b>  <b>Director</b>  <b>M/S. AKRUTI CITYGOLD INSTITUTE,</b>  ADDRESS- AKRUTI CENTRE POINT, CENTRAL ROAD, ANDHERI (E), MUMBAI-400093.  Telephone- 91-22-6715803 – 810  FaX- 91-22-67152800  e-mail- <a href="mailto:foundation@akrutcityfoundation.edu.in">foundation@akrutcityfoundation.edu.in</a>  Website- <a href="http://www.akrutcityfoundation.edu.in">www.akrutcityfoundation.edu.in</a></p>	<ul style="list-style-type: none"> <li>All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>Construction</li> </ul>
21.	<p><b>Ms.Shobha Sinha,</b>  <b>Sole Proprietor (M): 011-22594534</b>  <b>Sh.S.B.Sinha, Nodal Officer-MES (M):09968555603</b>  <b>Sh. Saurabh Agrawal, Coordinator (MES), (M): 09989158398</b>  <b>TECHNOMED SERVICES,</b>  Aditya Trade Tower, B-3, Plot No. 4, O&amp;P Block (LSC), Dilshad Garden, New Delhi-95  <b>Telefax: 011-22594534</b>  (m):09210473793, 09968555603  <b>website: <a href="http://www.technomed-services.com">www.technomed-services.com</a></b>  email: <a href="mailto:seybiomed@yahoo.co.in/">seybiomed@yahoo.co.in/</a>  <a href="mailto:technomed.tms@gmail.com/">technomed.tms@gmail.com/</a>  <a href="mailto:info@technomed-services.com">info@technomed-services.com</a></p>	<ul style="list-style-type: none"> <li>Uttar Pradesh</li> <li>Delhi</li> <li>West Bengal</li> </ul>	<ul style="list-style-type: none"> <li>Electronics</li> <li>Refrigeration &amp; Air Conditioning</li> </ul>

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
22.	<p><b>Shri K.J.Ramesh</b>  <b>SATVAT INFOSOL</b>            23, Lattice Bridge Road, K.R.Building,            III Floor, Adyar, Tamilnadu – 600 020,            Chennai  <a href="tel:044-24463128">Tel:044-24463128</a>, 044-24463129, 044-24463140, M-0944409602            Email: <a href="mailto:satvat@satvatinfosol.com">satvat@satvatinfosol.com</a>            Fax:91-44-24463140</p>	<ul style="list-style-type: none"> <li>• Tamil Nadu</li> <li>• Andhra Pradesh</li> <li>• Kerala</li> <li>• Karnataka</li> </ul>	<ul style="list-style-type: none"> <li>• Automotive Repair</li> <li>• Information &amp; Communication Technology</li> <li>• Banking &amp; Accounting</li> <li>• Retails</li> <li>• Soft Skills</li> </ul>
23.	<p><b>Shri Rajiv Ahuja,</b>            President            Email: rajiv@shikshabharti.org            M- 9971338444  <b>Shri Anuraag Gambhir,</b>            MES-Head of Operations            (M): 9810189010,            email:anuraag@shikshabharti.org  <b>SHIKASHA BHARTI</b>            E-112, Lower Ground Floor, Kalkaji, New Delhi-19            Web: <a href="http://www.shikshabharti.org">www.shikshabharti.org</a>            011-40701344/55/66, 40519895 (Fax)</p>	<ul style="list-style-type: none"> <li>• All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>• Information &amp; Communication Technology</li> <li>• Electronics</li> <li>• Electrical</li> <li>• Construction</li> <li>• Process Instrumentation</li> <li>• Production &amp; Manufacturing</li> <li>• Soft Skills</li> <li>• Retail</li> </ul>
24.	<p><b>Shri Arun Mandot</b>  <b>President</b>  <b>SIMS SANTHAN- SUN INSTITUTE OF MANAGE-MENT STUDY (SIMS)</b>            Sun Campus, Navkar,            University Road,            Udaipur, Rajasthan 31001,            Email: arunmandot@gmail.com            info@suneducation.org            Ph: 0294-2417070/2416080,            Fax: 0294-2416080            M-09414156570            Website: <a href="http://www.suneducation.org">www.suneducation.org</a></p>	<ul style="list-style-type: none"> <li>• Rajasthan</li> <li>• Gujarat</li> <li>• Madhya Pradesh</li> </ul>	<ul style="list-style-type: none"> <li>• Information &amp; Communication Technology</li> </ul>
25.	<p><b>Ms.Susmita Sekhar</b>  <b>Deputy Secretary General</b>  <b>PHD Chamber of Commerce and Industry,</b>            PHD house, 4/2 Siri Institutional Area            August Kranti Marg New Delhi-110016            www.phdcci.in            phdcci@phdcci.in, 011-26863801-04,            Fax: 011-26855450</p>	<ul style="list-style-type: none"> <li>• Delhi</li> <li>• Punjab</li> <li>• Haryana</li> <li>• Rajasthan</li> <li>• Madhya Pradesh</li> <li>• J&amp;K</li> <li>• Himachal Pradesh</li> <li>• Bihar</li> <li>• Jharkhand</li> <li>• Chhattisgarh</li> </ul>	<ul style="list-style-type: none"> <li>• Automotive Repair</li> <li>• Banking &amp; Accounting</li> <li>• Beauty Culture &amp; Hair Dressing</li> <li>• Carpet</li> <li>• Electrical</li> <li>• Electronics</li> <li>• Gems &amp; Jewellery</li> <li>• Hospitality</li> <li>• Information &amp; Communication Technology</li> <li>• Khadi</li> <li>• Medical &amp; Nursing</li> <li>• Plastic Processing</li> <li>• Printing</li> <li>• Process Instrumentation</li> </ul>

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
			<ul style="list-style-type: none"> <li>• Production &amp; Manufacturing</li> <li>• Refrigeration &amp; Air Conditioning</li> <li>• Retail</li> <li>• Toy Making</li> <li>• Garment Making</li> <li>• Fabrication</li> </ul>
26.	<p><b>Ms. Veena Kamath</b>  <b>GM, Channel Partner Network Mgmt. Program &amp; Educational programs, Maharashtra Knowledge Corporation Limited,</b>  Platinum Techno Park, 5<sup>th</sup> Floor, 7<sup>th</sup> level, Unit No. 502-505  Plots No. 17&amp;18, Sector 30A, Near Vashi Station, Vashi,  Navi Mumbai -400 705 , Maharashtra  Email:-veenak@mkcl.org  Phone:-022-27814261/62, 27812793, 39107800  Fax:-022-27812758  Website:-www.mkcl.org</p>	<ul style="list-style-type: none"> <li>• Gujarat</li> <li>• Goa</li> <li>• Karnataka</li> </ul>	<ul style="list-style-type: none"> <li>• Information &amp; Communication Technology</li> </ul>
27.	<p><b>Maj.Gen Satnam Singh (Retd.)</b>  <b>CEO</b>  <b>Multi Skills Assessors Guild (MSAG),</b>  A 313, Defence Colony (BM),  New Delhi -24  Tel No.011-64705100,  M-9910007182  Email:general.msag@gmail.com</p>	<ul style="list-style-type: none"> <li>• NE States</li> <li>• West Bengal</li> <li>• Orissa</li> <li>• Jammu &amp; Kashmir</li> <li>• Uttar Pradesh</li> <li>• Punjab</li> <li>• Delhi</li> <li>• Haryana</li> <li>• Himachal Pradesh</li> <li>• Rajasthan</li> <li>• Chandigarh</li> <li>• Uttarakhand</li> <li>• Madhya Pradesh</li> <li>• Chhattisgarh</li> <li>• Bihar</li> <li>• Jharkhand</li> <li>• Andhra Pradesh</li> <li>• Karnataka</li> <li>• Maharashtra</li> <li>• Gujarat</li> </ul>	<ul style="list-style-type: none"> <li>• Automotive Repair</li> <li>• Beauty Culture &amp; Hair Dressing</li> <li>• Electrical</li> <li>• Electronics</li> <li>• Hospitality</li> <li>• Security</li> <li>• Information &amp; Communication Technology</li> <li>• Fabrication</li> <li>• Banking &amp; Accounting</li> <li>• Production &amp; Manufacturing</li> <li>• Refrigeration &amp; Air Conditioning</li> <li>• Retail</li> <li>• Travel &amp; Tourism</li> <li>• Garment Making</li> </ul>
28.	<p><b>Shri M.Chandra Sekhar</b>  <b>CEO</b>  <b>M/s Achievement Labs' Management System Institute,</b></p>	<ul style="list-style-type: none"> <li>• Andhra Pradesh</li> <li>• Delhi</li> <li>• Haryana</li> </ul>	<ul style="list-style-type: none"> <li>• Information &amp; Communication Technology</li> <li>• Electrical</li> </ul>

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	29-D,knowledge park, Greater Noida, 201308 Ph. 91-120-4330307/4313500 <a href="http://www.achievementlabs.com">www.achievementlabs.com</a> www.msin.in	<ul style="list-style-type: none"> <li>Uttar Pradesh</li> </ul>	<ul style="list-style-type: none"> <li>Electronics</li> <li>Soft Skills</li> <li>Production &amp; Manufacturing</li> <li>Business &amp; Commerce</li> <li>Fabrication</li> </ul>
29.	<b>Shri Sanjay Malaviya</b> <b>CEO</b> <b>Planet EDU Pvt. Ltd.,</b> 101, Greenwood Plaza, Greenwood City, Sector 45, Gurgaon- 122 001 Haryana Sanjay.malaviya@planeteduworld.com, 91-124-4684800, M-9810014644 <b>Fax:91-124-4261131</b> <a href="mailto:Info@PlanetMail.in">Info@PlanetMail.in</a>	<ul style="list-style-type: none"> <li>All States/ UTs</li> </ul>	<ul style="list-style-type: none"> <li>Soft Skills</li> </ul>
30.	<b>Shri A.K.Mathur</b> <b>Executive Director</b> <b>Lucknow Management Association</b> 'Krishnalaya' B-978, Sector – A, Mahanagar, Lucknow -226 006 <a href="mailto:Imalucknow1970@yahoo.co.in">Imalucknow1970@yahoo.co.in</a> www.lmalucknow.in 0522-2325508/ 4078331-telefax	<ul style="list-style-type: none"> <li>Uttar Pradesh</li> <li>Uttarakhand</li> </ul>	<ul style="list-style-type: none"> <li>Hospitality</li> <li>Fashion Design</li> <li>Garment Making</li> <li>Information &amp; Communication Technology</li> <li>Refrigeration &amp; Air Conditioning</li> <li>Security</li> <li>Retail</li> <li>Soft Skills</li> <li>Business &amp; Commerce</li> <li>Material Management</li> <li>Medical &amp; Nursing</li> <li>Construction</li> <li>Printing</li> <li>Electrical</li> <li></li> </ul>
31.	<b>Shri N.R.Jadhav/ Pravin Chavan</b> <b>Director/Program Coordinator</b> <b>Integrated Circuit &amp; Information Technology Pvt. Ltd.,</b> VLSI Design and Research Centre, Department of Electronic Science, University of Pune, Ganesh Khind, Pune -411 007 Email: <a href="mailto:icitonline@gmail.com">icitonline@gmail.com/</a> <a href="mailto:vlsi@unipune.ernet.in">vlsi@unipune.ernet.in/</a> Website: www.icitonline.org Ph :020 25690836/25690837, M- 9922219219	<ul style="list-style-type: none"> <li>Maharashtra</li> </ul>	<ul style="list-style-type: none"> <li>Information &amp; Communication Technology</li> <li>Electrical</li> <li>Electronics</li> </ul>
32.	<b>Shri V.S.Chandane</b> <b>Secretary, Board of Trustee</b> <b>INDIAN TECHNICAL EDUCATION SOCIETY</b> B-1011/12, Station Plaza, Station Road, Bhandup (west), Mumbai- 400078	<ul style="list-style-type: none"> <li>Maharashtra</li> <li>Kerala</li> <li>Tamil Nadu</li> </ul>	<ul style="list-style-type: none"> <li>Automotive Repair</li> <li>Electronics</li> <li>Information &amp; Communication Technology</li> <li>Production &amp;</li> </ul>

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	Maharashtra Email: itesmumbai@yahoo.com 022-25694128, 25903740, 09819423626 Tel: 25663760, telefax: 25664168, mob: 9324003780		Manufacturing • Refrigeration & Air Conditioning
33.	<b>Shri Mukesh Hajela</b> <b>CEO &amp; Vice Chairman</b> <b>NICT (Network for Information &amp; Computer technology)</b> Head Office, FF-21, In front of Fortune Land Mark, Scheme No.54, Vijay Nagar, Indore -452 010 (MP) nict@nict.co.in/ info@nict.co.in www.nict.co.in, 0731-4098060, 2555480 Fax: 0731-4215687	<ul style="list-style-type: none"> <li>• Haryana</li> <li>• Delhi</li> <li>• Rajasthan</li> <li>• MP</li> </ul>	<ul style="list-style-type: none"> <li>• Agriculture</li> <li>• Toy Making</li> <li>• Medical &amp; Nursing</li> <li>• Leather &amp; Sports Goods</li> <li>• Plastic Processing</li> </ul>
34.	<b>Shri G.P.Srivastava</b> <b>Senior Advisor</b> <b>The Associated Chamber of Commerce &amp; Industry of India (ASSOCHAM)</b> Email: <a href="mailto:g.p.srivastava@assochem.com">g.p.srivastava@assochem.com</a> , <a href="mailto:skill@assochem.com">skill@assochem.com</a> , Ph: 011-46550555 1, Community Centre, Zamrudpur, Kailash Colony, New Delhi, Pin-110048 email: assochem@nic.in Ph: 011- 46536482, 011-46550596 Web: www.assochem.org	<ul style="list-style-type: none"> <li>• Uttar Pradesh</li> <li>• NE – States</li> <li>• Maharashtra</li> <li>• Gujarat</li> <li>• Haryana</li> <li>• Madhya Pradesh</li> <li>• Uttarakhand</li> <li>• Karnataka</li> <li>• Kerala</li> <li>• West Bengal</li> </ul>	<ul style="list-style-type: none"> <li>• Textile</li> <li>• Fabrication</li> <li>• Production &amp; Manufacturing</li> <li>• Electrical</li> <li>• Travel &amp; Tourism</li> <li>• Refrigeration &amp; Air Conditioning</li> <li>• Agriculture</li> <li>• Information &amp; Communication Technology</li> <li>• Garment Making</li> <li>• Beauty Culture &amp; Hair Dressing</li> <li>• Banking &amp; Accounting</li> <li>• Soft Skills</li> <li>• Construction</li> </ul>
35.	<b>Shri N.S.Vasnik</b> <b>Chief Officer – Assessment Processes</b> <b>Deogiri Valley Innovative Information Technology Pvt.Ltd.,</b> C27, N1, Behind CIDCO Bus Stand, CIDCO Town Center, Aurangabad, Maharashtra- 431001 Ph: 0240-6953922, M-09766325839 Email: info @dviit.in	<ul style="list-style-type: none"> <li>• Maharashtra</li> </ul>	<ul style="list-style-type: none"> <li>• Textile ( restricted to Cotton Ginning code GIN101 to 105)</li> </ul>
36.	<b>Shri Nimish Agrawal</b> <b>Senior Manager- Business Development</b> TUV SUD South Asia Pvt. Ltd, C 153/1, Okhla Industrial Area, Phase-1, New Delhi -110020 Ph:011-30889611 (M): 9717299584	<ul style="list-style-type: none"> <li>• All India</li> </ul>	<ul style="list-style-type: none"> <li>• Automotive Repair</li> <li>• Electrical</li> <li>• Garment Making</li> <li>• Production &amp; Manufacturing</li> <li>• Soft Skills</li> </ul>

S.	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	<b>Head Office:</b> Off Saki Vihar road, Andheri East Mumbai, Pin-400072 <a href="mailto:info@tuv-sud.in">info@tuv-sud.in</a> , <a href="http://www.tuv-sud.in">www.tuv-sud.in</a> 022-30823082		<ul style="list-style-type: none"> <li>• Process Instrumentation</li> <li>• Industrial Electrical</li> <li>• Material Management</li> <li>• Textile</li> </ul>

The aforesaid empanelment would be valid initially up to 31st March 2012 for assessing on the enclosed terms and conditions.

**(A.S.Kesai)**  
**Deputy Director General (AT)**  
**Ph: 011- 23710485**

To

1. PPS to Secretary (L&E)
2. PS to DG/JS
3. DDG (T), DDG (E), DT (WT), DT, DT (P), DAT,
4. All RDATs
5. All Directors of State/ UT Admn. implementing SDI scheme
6. All Assessing Bodies

**(A.S.Kesai)**  
**Deputy Director General (AT)**  
**Ph: 011- 23710485**

## **Terms & Conditions for Assessing Bodies**

### **Assessing bodies abide by the following terms and conditions:**

1. Assessing Body (AB) shall conduct testing in respect of States and Sectors allotted by Directorate General of Employment and Training (DGE&T) under Skill Development Initiative Scheme. The testing shall be done only for MES courses under the sectors approved by the National Council for Vocational Training.
2. Assessing Bodies (ABs) shall apply for accreditation to Quality Council of India (QCI) by November 2010 failing which the ABs will be deemed to be de-registered from the list. Thereafter, ABs shall get themselves accredited from QCI by May, 2011 failing which ABs will be deemed to be de-registered. The ABs shall get ISO 17024 accreditation within a year from the date of accreditation from QCI.
3. Assessing body will not engage any franchises for undertaking assessment on their behalf. Assessing Body shall have office/infrastructure within the State/UT they have been permitted to conduct the assessment
4. Assessing Body shall form a panel of assessors of high repute and integrity, State wise and MES sector wise and forward their name, address, qualifications, experience, contact nos., photographs to the DGE&T. Assessing Body shall upload the list of assessors with their addresses and phone nos. on the websites. These assessors shall be trained and certified by QCI after which they will be registered with DGE&T who will issue them identity cards with unique Id (Sector wise/State wise). The assessment can be carried out only by these authorized Assessors.
5. Assessing Body shall send their Assessors for training when conducted by DGE&T.
6. Assessing Body should conduct assessment only at the training centres of VTP or designated testing centres pre inspected by competent authorities.
7. Normally testing will be done at the training centre of concerned VTP. However, if the Assessing Body plans to carry out testing at their places, it shall draw a list of testing centres and such list will be sent to concerned RDAT and State Director for record. Testing shall be conducted at the authorised training centre or authorised testing centre only.
8. Assessment Batch size shall not be more than the prescribed i.e. 20 in case of Manufacturing and 30 in case of services, agriculture and allied sectors.
9. Assessment Batch Number (ABN) will be issued by RDATs.
10. Assessing Body shall reimburse to the TC expenses, at rate of 10%, towards conduct of assessment.
11. Assessing Body shall not enter into any agreement with any other organization for similar work without obtaining prior permission of DGE&T.
12. Assessing Body shall maintain full and complete record pertaining to candidates registered, tested, passed, fee charged, testing centres, assessors, assessment fee etc. and shall preserve all the records for at least five years to make it available to the authorised representatives of DGE&T/RDAT at any time.
13. Assessing Body shall open a separate bank account for MES scheme and all receipts & payments in this regard shall be made in this account only.
14. Assessing Body shall not charge more assessment fee than prescribed by the DGET. DGE&T reserves the right to review and revise the assessment fee as and when required.
15. RDAT shall maintain a roster of ABs sector-wise and state-wise and assign them to VTPs in order of conclusion of their training programmes, so that the same Assessing Body does not assess the same VTP again and again.

16. RDATs will closely monitor the assessment carried out by the ABs and also provide necessary guidance to the ABs for maintaining proper documentation of record in this regard.

#### **Procedures to be followed for testing under Direct Testing:-**

1. Assessing body shall conduct assessment twice in a month regularly at the specified centres and give wide publicity for conducting the same through different media.
2. Assessing Body shall be responsible for registration of candidates for testing and collection of assessment fee. It may do so directly or through its authorised designated testing centres or Vocational Training Providers.
3. Assessing Body shall send list of candidates to be assessed to RDAT in the prescribed Proforma, who in turn shall acknowledge the same by allotting a unique Assessment Batch Number (ABN).
4. RDAT shall make schedule of trade test, including date, time and list of candidates and the location of designated Testing Centres under intimation to ABs.
5. Assessing Body shall inform TC well in advance about the courses, candidates' list, cost to be reimbursed, etc. in respect of trade testing.
6. Assessing Body shall be responsible for preparation of test question papers based on the approved assessment criteria i.e. theory, practical and viva voce for particular competency as approved by NCVT. The Assessing Body shall also provide a copy of the question paper along with claim bill to State/UTs.
7. AB shall carry out the testing as per the assessment methodology / marking instructions for the guidance of the assessors prepared by DGE&T.
8. Assessing Bodies shall communicate the outcome of assessment to the RDATs within 07 days from the date of assessment for declaration of results and issue of certificates by the RDATs.
9. Assessing Body shall consolidate the result of assessment and enter all the results on to the web based software and also forward a hard copy to the concerned RDAT by the fastest mode indicating therein, the name of certified assessor along with unique Id number etc.
10. RDAT shall distribute the certificates to the ABs who in turn will distribute the same to concerned candidates within 7 days. The ABs shall also reimburse assessment fee to the successful eligible candidates along with the certificate.
11. AB would claim the re-imbursement of assessment fee in case of SC/ST/OBC/Women, and physically handicapped candidates and poorer section of the society from respective State/UT giving details of reimbursement made to successful eligible candidates. State/UT shall reimburse the same to the AB.

#### **Training and Assessment of trainees trained by a VTP**

1. Assessing Body (AB), empanelled for the specific sector(s) and State(s), shall be awarded assessment of trained candidates of registered VTP by RDAT according to the roster. AB shall collect assessment fee of the candidates trained through a bank draft from VTP.
2. VTP, in case approved as Testing Centre (TC), would deposit the Assessment Fee (AF) with the AB after deducting the expenses @ 10 % incurred in assessment.
3. ABs would confirm the suitability of the date of assessment in consultation with the VTP/TC, which should preferably be within 24 / 48 hrs of completion of training, communicate the same to the office of State Director and RDAT. State Director and RDAT, on random basis, shall visit the TC on assessment date as observer/inspector

and prepare an Assessment Report (AR) in the specified proforma duly signed by them and the examination I/C from VTP/TC.

4. Assessing Body shall consolidate the result of assessment and enter all the results on to the web based software and also forward a hard copy to the concerned RDAT by the fastest mode indicating therein, the name of certified assessor along with unique Id number etc.
5. Assessing Body shall prepare results within 7 days after administering the assessment and up load the same on Web Based Software (WBS) for scrutiny, approval and declaration by the concerned RDAT within next three days .
6. RDAT shall distribute the certificates to the VTPs who in turn will distribute the same to the concerned candidates within 7 days. The ABs shall also reimburse assessment fee of the successful eligible candidates to the VTP for distribution to candidates.
7. AB would claim the re-imbusement of assessment fee from respective State/UT giving details of reimbursement made to successful eligible candidates. State/UT shall reimburse the same to the AB.

### **General**

Assessing Body shall be responsible for any claim or dispute arising out due to assessment done by it. DGE&T will not be a party to any such dispute. DGE&T reserves the right to cancel / alter / modify these terms & conditions at any point of time without giving any notice. DGE&T reserves the right to cancel the empanelment in case the stipulated terms & conditions are not adhered to by Assessing Body and no claims / damages etc., whatsoever, will be made to Assessing Body on account of this cancellation. In case of any dispute, decision of Ministry of Labour and Employment will be final and binding on Assessing Body.